

To ensure a prompt full return of your deposit and mailing of your CRP form, please complete this card and drop it off at the Office.

Rented House Address: _____

Please mail my/our security deposit to: _____

Make check payable to: _____

(2 names required)

Please complete the following:

_____ Stove Clean

_____ Ceiling Fan Cleaned

_____ Refrigerator Clean

_____ Keys labeled & signed for the Office

_____ All trash removed from unit

_____ No trash left at curb

_____ Floors swept & mopped

_____ Completely moved out by 9:00 AM on the

last day of your lease

Your deposit along with an explanation of deductions will be mailed within 21 days. Thank you for paying your rent in a timely manner and maintaining the property. Blessings with your future endeavors.

Signatures: _____